

# UNIVERSITY OF SOUTHERN CALIFORNIA

## Clinical Veterinarian

Job Code: 185811

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Grade: HH  
OT Eligible: No  
Comp Approval: 9/21/1993

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### JOB SUMMARY:

Provides veterinary care to Vivaria animals in compliance with the Animal Welfare Act and other applicable state and federal regulations. Participates in teaching surgical and euthanasia techniques to students. Monitors/reviews surgical protocols and advises on proper usage of anesthesia, analgesics, tranquilizers, medications, etc.

### JOB ACCOUNTABILITIES:

#### \*E/M/NA % TIME

_____	_____	Ensures that animals are provided care in accordance with state and federal regulations to promote physical and psychological well-being and minimize discomfort.
_____	_____	Ensures compliance with departmental and University policies and procedures and applicable local, state and federal laws.
_____	_____	Supervises unit employees, as assigned. Assists in recruitment, screening, hiring, orientation and training of unit staff. Evaluates employee performance and provides guidance and feedback. Counsels or disciplines supervised employees, as required. Recommends stronger disciplinary action or termination of employees to Director.
_____	_____	Schedules, assigns and prioritizes workloads. Sets appropriate deadlines. Monitors employee performance on a day-to-day basis. Ensures timely completion of unit's work. Compiles and submits timesheets, as required. Schedules and conducts staff meetings and individual meetings within unit to facilitate attainment of unit objectives.
_____	_____	Examines all newly-acquired animals; inspects the condition of the shipping cartons, the animals' food supply and the animals' condition. Checks for signs of disease or other problems. Diagnoses illnesses and administers treatments and medications. Maintains accurate records on all animals.
_____	_____	Oversees conditioning procedures for animals in "acute" and "chronic" programs. Performs physical examinations, drawing of blood, taking fecal samples, medicating and treating as needed, and vaccinating. Tests primates for tuberculosis in addition to the above.
_____	_____	Checks animals listed in the daily report from each animal housing unit. Provides timely veterinary care to sick animals.
_____	_____	Oversees quarantine, isolation and surgical facilities.
_____	_____	Monitors ongoing surgeries, providing assistance when needed. Provides and ensures adequate usage of proper anesthetics, analgesics and tranquilizers. Monitors pre- and post-operative care.
_____	_____	Performs euthanasia and teaches euthanasia methods in accordance with the American Veterinary Medical Association Panel guidelines to medical and pharmacology students.

- \_\_\_\_\_ \_\_\_\_\_ Assists Vivaria Director in providing Principal Investigators and other research personnel guidelines and consultation on the choice and use of anesthesia, analgesics, tranquilizers, medication, surgery procedures, post-surgical care, etc.
  - \_\_\_\_\_ \_\_\_\_\_ Monitors surgical protocols, ensuring that the Principal Investigators follow the prescribed procedures; assists and advises in surgeries as needed. Acts as chief surgeon for Principal Investigators as requested.
  - \_\_\_\_\_ \_\_\_\_\_ Attends continuing education programs to maintain currency in the field.
  - \_\_\_\_\_ \_\_\_\_\_ Develops and implements security related procedures such as office opening and closing routines, recognition of duress signals and key controls. Coordinates security activities with University Public Safety Department. Promotes and maintains standards for security conscious awareness and behavior. Maintains knowledge of University's crime prevention and suppression programs and services. Ensures dissemination of security related information to staff.
- Performs other related duties as assigned or requested. The University reserves the right to add or change duties at any time.

**\*Select E (ESSENTIAL), M (MARGINAL) or NA (NON-APPLICABLE) to denote importance of each job function to position.**

**EMERGENCY RESPONSE/RECOVERY:**

Essential:  No  
 Yes In the event of an emergency, the employee holding this position is required to "report to duty" in accordance with the university's Emergency Operations Plan and/or the employee's department's emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be notified to assist in the emergency response efforts, and mobilize other staff members if needed.

**JOB QUALIFICATIONS:**

**Minimum Education:**

D.V.M

**Minimum Experience:**

3 Years

**Minimum Field of Expertise:**

California State license in Veterinary Medicine and veterinary experience in a clinical or research setting

**Preferred Experience:**

5 Years

**Skills: Other:**

- Analysis
- Assessment/evaluation
- Communication -- written and oral skills
- Consulting
- Interpretation of policies/analyses/trends/etc.
- Interviewing
- Knowledge of applicable laws/policies/principles/etc.
- Problem identification and resolution

Public speaking/presentations  
Research  
Scheduling  
Supervisory Skills  
Teaching/Training

**Skills: Laboratory:**

Animal Handling  
Animal Surgery

**Skills: Machine:**

Personal Computer

**Supervises: Level:**

Supervises employees who do not supervise

**Supervises: Nature of Work:**

Professional/Paraprofessional  
Technical

**SIGNATURES:**

Employee: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

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